

Private Preschool Admissions Process

Timeline for private preschool admissions process

Steps	Dates
1) Identify 8-10 appropriate preschools	Spring/Summer of year prior to enrollment
2) Take ERB tests if needed	Spring/Summer of year prior to enrollment
3) Request application material	September of year prior to enrollment
4) Submit applications and visit schools	October of year prior to enrollment
5) Send thank you letters to schools visited	After school visits
6) Preschool will send you acceptance letters	March of year of enrollment

The independent Schools Admissions Association of Greater New York (ISAAGNY)

Most private preschools and K-12 schools are members of ISAAGNY and follow the same timetable for admissions and require the same entrance exams. Families who intend to enroll their children at a private school affiliated with ISAAGNY are required to sign a contract committing them to a year at the school and paying the entire year's tuition; other ISAAGNY schools will not accept a student from another school until they have been formally released. The aim of this policy is to prevent parents from accepting a seat at one school while waiting for a place at another school and reversing their decision. ISAAGNY admissions directors meet regularly and discuss applicants; thus, it does not make a great deal of sense to tailor each application to individual schools as the admissions officers share notes.

Steps in the Application Process

- Step 1) Develop your child's and family's educational profile
- Step 2) Identify the elementary schools that meet your child's and family's needs
- Step 3) Understand the logistics of the admissions process
- Step 4) Prepare for the school tours as well as the parent and student interviews
- Step 5) Complete the applications and write a compelling essay
- Step 6) Select the best school for your child and family

New York State Private Preschool Admissions Process Checklist

<input type="checkbox"/>	Research preschools (Spring of year prior to enrollment)						
<input type="checkbox"/>	If necessary, complete standardized testing (ERB) (Spring/summer of year prior to enrollment)						
<input type="checkbox"/>	Identify 8-10 schools to which to apply (Spring/summer of year prior to enrollment)						
<input type="checkbox"/>	Request applications from schools (Day after Labor Day, the year prior to enrollment)						
<input type="checkbox"/>	Visit schools (October through December)						
<input type="checkbox"/>	Complete and submit application forms (October through December)						
	Did you remember?						
	<input type="checkbox"/> Completed application						
	<input type="checkbox"/> Application fee						
	<input type="checkbox"/> ERB test scores, if necessary						
	<input type="checkbox"/> Parent essay						
	<input type="checkbox"/> Personal recommendations						
<input type="checkbox"/>	Child and parent interviews (October through December)						
<input type="checkbox"/>	Thank you notes (Immediately after each interview)						
<input type="checkbox"/>	Admissions notification (Mid-February through March)						
<input type="checkbox"/>	Select school and pay deposit (Typically two weeks after admissions notification)						